

GUILDFORD BOROUGH COUNCIL

Minutes of a meeting of Guildford Borough Council held at Council Chamber, Millmead House, Millmead, Guildford, Surrey GU2 4BB on Wednesday 15 May 2019

- * Councillor Richard Billington (The Mayor)
- * Councillor Marsha Moseley (The Deputy Mayor)

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|----------------------------------|-------------------------------|
| * Councillor Paul Abbey | * Councillor Ted Mayne |
| * Councillor Tim Anderson | * Councillor Julia McShane |
| * Councillor Jon Askew | * Councillor Ann McShee |
| * Councillor Christopher Barrass | * Councillor Bob McShee |
| * Councillor Joss Bigmore | * Councillor Masuk Miah |
| * Councillor David Bilbé | * Councillor Ramsey Nagaty |
| * Councillor Chris Blow | * Councillor Susan Parker |
| * Councillor Dennis Booth | * Councillor George Potter |
| * Councillor Ruth Brothwell | * Councillor Jo Randall |
| * Councillor Colin Cross | * Councillor John Redpath |
| * Councillor Graham Eyre | * Councillor Maddy Redpath |
| * Councillor Andrew Gomm | * Councillor Caroline Reeves |
| Councillor Angela Goodwin | * Councillor John Rigg |
| * Councillor David Goodwin | * Councillor Tony Rooth |
| * Councillor Angela Gunning | * Councillor Will Salmon |
| * Councillor Gillian Harwood | * Councillor Deborah Seabrook |
| * Councillor Jan Harwood | * Councillor Pauline Searle |
| * Councillor Liz Hogger | Councillor Patrick Sheard |
| * Councillor Tom Hunt | * Councillor Paul Spooner |
| * Councillor Gordon Jackson | * Councillor James Steel |
| * Councillor Diana Jones | * Councillor James Walsh |
| * Councillor Steven Lee | * Councillor Fiona White |
| * Councillor Nigel Manning | * Councillor Catherine Young |

*Present

Honorary Freeman Andrew Hodges and Honorary Aldermen Gordon Bridger, Keith Childs, and Terence Patrick were also in attendance.

CO9 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Angela Goodwin and Patrick Sheard and Honorary Aldermen Catherine Cobley, Clare Griffin, Jayne Marks, and Lynda Strudwick.

CO10 DISCLOSURES OF INTEREST

There were no disclosures of interest.

CO11 MINUTES

The Council confirmed, as a correct record, the minutes of the Annual Meeting held on 8 May 2019. The Mayor signed the minutes.

CO12 MAYOR'S COMMUNICATIONS

The Mayor thanked councillors who attended the annual Civic Service on Sunday 12 May. The Mayor also informed councillors that invitations for this year's Guildford Cricket Festival had now been issued, and asked those interested in attending to respond promptly to the Civic Secretary as there was always a high demand for tickets.

CO13 ELECTION OF THE LEADER OF THE COUNCIL

The Democratic Services Manager reported that he had received the following nominations in respect of the election of the Leader of the Council for a four-year period ending on the day of the next post-election annual meeting of the Council:

- Councillor Joss Bigmore (proposed by Councillor John Rigg and seconded by Councillor Christopher Barrass)
- Councillor Caroline Reeves (proposed by Councillor Fiona White and seconded by Councillor Jan Harwood)

In accordance with Council Procedure Rule 19 (d), Councillor Paul Spooner requested a recorded vote on the election of Leader, which was supported at the meeting by four other councillors.

At the suggestion of the Mayor, the Council agreed that the following process for dealing with a contested election for the leadership of the Council:

1. Each candidate shall be separately proposed and seconded, with each proposer and seconder speaking for up to five minutes.
2. The candidates to address the Council in support of their respective nominations for up to five minutes each.
3. Other councillors to comment on the nominations, for up to three minutes each, after which each candidate's nomination to then be put to the vote.

Following this process, the Council

RESOLVED: That Councillor Caroline Reeves be elected Leader of the Council for a four-year period ending on the day of the next post-election annual meeting of the Council.

The result of the recorded vote on the election of Leader of the Council by the councillors present was as follows:

For Councillor Joss Bigmore
(19 votes):

Councillor Paul Abbey
Councillor Tim Anderson
Councillor Christopher Barrass
Councillor Joss Bigmore
Councillor Chris Blow
Councillor Dennis Booth
Councillor Ruth Brothwell
Councillor Colin Cross
Councillor Diana Jones
Councillor Ann McShee
Councillor Bob McShee
Councillor Ramsey Nagaty
Councillor Susan Parker
Councillor John Redpath
Councillor Maddy Redpath
Councillor John Rigg
Councillor Tony Rooth
Councillor Deborah Seabrook
Councillor Catherine Young

For Councillor Caroline Reeves
(23 votes):

Councillor Jon Askew
Councillor David Bilbé
Councillor Graham Eyre
Councillor David Goodwin
Councillor Angela Gunning
Councillor Gillian Harwood
Councillor Jan Harwood
Councillor Liz Hogger
Councillor Tom Hunt
Councillor Gordon Jackson
Councillor Steven Lee
Councillor Ted Mayne
Councillor Julia McShane
Councillor Masuk Miah
Councillor George Potter
Councillor Jo Randall
Councillor Caroline Reeves
Councillor Will Salmon
Councillor Pauline Searle
Councillor Paul Spooner
Councillor James Steel
Councillor James Walsh
Councillor Fiona White

Abstentions
(4 votes):

The Mayor, Councillor Richard Billington
Councillor Andrew Gomm
Councillor Nigel Manning
Councillor Marsha Moseley

The newly elected Leader of the Council announced the appointment of Councillor Fiona White as Deputy Leader of the Council.

CO14 PUBLIC PARTICIPATION

Mr Julian Lyon addressed the Council in respect of the election of the Leader of the Council. The Leader of the Council, Councillor Caroline Reeves responded to the representations.

CO15 QUESTIONS FROM COUNCILLORS

There were no questions from councillors.

CO16 APPOINTMENTS TO COMMITTEES 2019-20

The Council considered a report on the appointment of councillors to committees for the municipal year 2019-20. Councillors noted the political composition of the Council following the Borough Council elections on 2 May 2019, and the details of each of the political groups on the Council, details of which were set out in the Order Paper circulated at the meeting.

Details of the proposed committees and their respective size and terms of reference were set out in the report submitted to the Council, including details of the numerical allocation of seats on the committees to the political groups. The Order Paper also included details of each group's nominations to fill those seats (and substitutes where appropriate), together with the nominations for election of committee and sub-committee chairmen and vice-chairmen.

Upon the motion of the Leader of the Council, Councillor Caroline Reeves, and seconded by the Deputy Leader of the Council, Councillor Fiona White, the Council:

RESOLVED:

- (1) That, for the municipal year 2019-20, the Council agrees to appoint the committees referred to in the table set out in paragraph 4.1 of the report submitted to the Council, and agrees their respective size referred to therein and the proposed terms of reference, as indicated in Appendix 1 to the report.
- (2) That the Licensing Committee shall be politically balanced.
- (3) That the following Sub-Committees shall not be politically balanced:
 - Licensing Sub-Committee
 - Licensing Regulatory Sub-Committee
- (4) That the following numerical allocation of seats to each political group on the Council, be approved:

| Committee | Lib Dem | R4GV | Con | GGG | Labour |
|---|----------------|-------------|------------|------------|---------------|
| Corp Gov & Standards | 2 | 2 | 1 | 1 | 1 |
| Employment | 1 | 1 | 1 | 0 | 0 |
| Community EAB | 4 | 5 | 2 | 1 | 0 |
| Place-Making EAB | 4 | 4 | 2 | 1 | 1 |
| Guildford Joint | 4 | 3 | 2 | 1 | 0 |
| Licensing | 6 | 5 | 3 | 1 | 0 |
| Overview & Scrutiny | 4 | 4 | 2 | 1 | 1 |
| Planning | 5 | 5 | 3 | 1 | 1 |
| Total no. of seats on committees | 30 | 29 | 16 | 7 | 4 |

- (5) That the nominations for membership and substitute membership (where applicable) of the committees, Executive Advisory Boards, and the Guildford Joint Committee, together with the nominations for election of committee chairmen and vice-chairmen for the 2019-20 municipal year, be approved as set out and indicated below:

Corporate Governance and Standards Committee

Appointed Members:

Cllr Tim Anderson (**Chairman**)
 Cllr Jan Harwood
 Cllr Liz Hogger
 Cllr Nigel Manning
 Cllr Ramsey Nagaty
 Cllr John Redpath
 Cllr James Walsh

Substitute Members:

Councillor Jon Askew
 Councillor Joss Bigmore
 Councillor Richard Billington
 Councillor Ruth Brothwell
 Councillor Angela Gunning
 Councillor Tom Hunt
 Councillor Gordon Jackson
 Councillor Masuk Miah
 Councillor Susan Parker
 Councillor Jo Randall
 Councillor Deborah Seabrook
 Councillor Patrick Sheard
 Councillor Catherine Young

Employment Committee

Appointed Members:

Councillor Joss Bigmore
 Councillor Paul Spooner
 Councillor Caroline Reeves (**Chairman**)

Substitute Members:

Councillor Paul Abbey
 Councillor Christopher Barrass
 Councillor David Bilbe
 Councillor Ruth Brothwell
 Councillor Gordon Jackson
 Councillor Nigel Manning
 Councillor Bob McShee
 Councillor Marsha Moseley
 Councillor Fiona White

Community Executive Advisory Board

Appointed Members:

Councillor Paul Abbey
 Councillor Andrew Gomm
 Councillor Diana Jones
 Councillor Steven Lee
 Councillor Ted Mayne
 Councillor Ann McShee
 Councillor Ramsey Nagaty
 Councillor George Potter
 Councillor Jo Randall
 Councillor John Redpath (**Chairman**)
 Councillor Deborah Seabrook
 (one vacancy)

Substitute Members:

Councillor Jon Askew
 Councillor Joss Bigmore
 Councillor Chris Blow
 Councillor David Bilbe
 Councillor Richard Billington
 Councillor Ruth Brothwell
 Councillor Graham Eyre
 Councillor Tom Hunt
 Councillor Gordon Jackson
 Councillor Nigel Manning
 Councillor Masuk Miah
 Councillor Marsha Moseley
 Councillor Susan Parker
 Councillor Maddy Redpath
 Councillor Will Salmon
 Councillor Patrick Sheard
 Councillor Paul Spooner
 Councillor Catherine Young

Place-Making and Innovation Executive Advisory Board

Appointed Members:

Councillor Jon Askew
 Councillor Christopher Barrass
 Councillor Ruth Brothwell
 Councillor Graham Eyre
 Councillor Angela Gunning **(Chairman)**
 Councillor Liz Hogger
 Councillor Gordon Jackson **(Vice-Chairman)**
 Councillor Diana Jones
 Councillor Masuk Miah
 Councillor John Rigg
 Councillor Will Salmon
 Councillor Patrick Sheard

Substitute Members:

Councillor Tim Anderson
 Councillor Joss Bigmore
 Councillor David Bilbe
 Councillor Richard Billington
 Councillor Colin Cross
 Councillor Andrew Gomm
 Councillor Gillian Harwood
 Councillor Tom Hunt
 Councillor Steven Lee
 Councillor Nigel Manning
 Councillor Marsha Moseley
 Councillor Ramsey Nagaty
 Councillor Susan Parker
 Councillor George Potter
 Councillor Jo Randall
 Councillor Paul Spooner
 Councillor James Walsh
 Councillor Catherine Young

Guildford Joint Committee

Appointed Members:

Councillor Chris Blow
 Councillor Ruth Brothwell
 Councillor Julia McShane
 Councillor Bob McShee
 Councillor Ramsey Nagaty
 Councillor George Potter
 Councillor Jo Randall
 Councillor Caroline Reeves
 Councillor Pauline Searle
 Councillor Paul Spooner **(Chairman)**

Licensing Committee

Appointed Members:

Councillor Tim Anderson
 Councillor Joss Bigmore
 Councillor Dennis Booth
 Councillor Graham Eyre
 Councillor David Goodwin **(Chairman)**
 Councillor Gillian Harwood
 Councillor Nigel Manning
 Councillor Ted Mayne
 Councillor Ann McShee
 Councillor Marsha Moseley
 Councillor George Potter
 Councillor Maddy Redpath
 Councillor Will Salmon **(Vice-Chairman)**
 Councillor James Steel
 Councillor Catherine Young

Designated Sub-Committee Chairmen:

Councillor Joss Bigmore
 Councillor Dennis Booth
 Councillor David Goodwin
 Councillor Marsha Moseley
 Councillor Will Salmon
 Councillor Catherine Young

Overview and Scrutiny Committee

Appointed Members:

Councillor Joss Bigmore (**Chairman**)
 Councillor Liz Hogger
 Councillor Tom Hunt
 Councillor Gordon Jackson
 Councillor Steven Lee
 Councillor Masuk Miah
 Councillor Susan Parker
 Councillor John Rigg
 Councillor Tony Rooth
 Councillor Deborah Seabrook
 Councillor Paul Spooner
 Councillor James Walsh (**Vice-Chairman**)

Substitute Members:

All non-Executive councillors not appointed to this Committee may substitute for any member of the Committee from the same political group

Planning Committee

Appointed Members:

Councillor Jon Askew
 Councillor David Bilbe
 Councillor Chris Blow
 Councillor Dennis Booth
 Councillor Colin Cross
 Councillor Angela Gunning
 Councillor Jan Harwood (**Vice-Chairman**)
 Councillor Liz Hogger
 Councillor Bob McShee
 Councillor Marsha Moseley (**Chairman**)
 Councillor Susan Parker
 Councillor Caroline Reeves
 Councillor Tony Rooth
 Councillor Paul Spooner
 Councillor Fiona White

Substitute Members:

Councillor Tim Anderson
 Councillor Christopher Barrass
 Councillor Joss Bigmore
 Councillor Richard Billington
 Councillor Graham Eyre
 Councillor David Goodwin
 Councillor Gordon Jackson
 Councillor Steven Lee
 Councillor Nigel Manning
 Councillor Ramsey Nagaty
 Councillor Jo Randall
 Councillor Will Salmon
 Councillor Pauline Searle
 Councillor Patrick Sheard
 Councillor James Steel
 Councillor James Walsh
 Councillor Catherine Young

- (6) That the Council re-appoints Charles Hope (West Horsley Parish Council), Gerry Reffo (Shere Parish Council) and Ian Symes (Effingham Parish Council) as parish members on the Corporate Governance and Standards Committee for a period up to the appointment of their successors.
- (7) That, having regard to the person specification attached as Appendix 2 to the report submitted to the Council, Councillor Fiona White be appointed as the Council's representative on the Surrey Police and Crime Panel for a term of office expiring in May 2023.
- (8) That the Council appoints councillor Champions for 2019-20 as follows:
- Armed Forces Champion: Cllr Tom Hunt (Deputy: Cllr John Rigg)
 - Historic Environment and Design Champion: Cllr Caroline Reeves (Deputy: Cllr Bob McShee)
 - Older Persons Champion: Cllr Maddy Redpath (Deputy: Cllr Ted Mayne)

Reasons:

- To comply with Council Procedure Rules 23 and 29 of the Constitution in respect of the appointment of committees and election of chairmen and vice-chairmen

- To enable the Council to comply with its obligations under the Local Government and Housing Act 1989 in respect of the political proportionality on its committees.
- To enable the Council to comply with the requirements of the Police Reform and Social Responsibility Act 2011.

CO17 CORPORATE MANAGEMENT TEAM PAY AWARD 2019-20

Under Section 39 of the Localism Act 2011, the Council was required to consider and approve a pay policy statement for the financial year ahead and this was agreed by Council in February 2019 in respect of the statement covering 2019-20. The annual pay award date had now changed from 1 April to 1 July and the pay policy statement had therefore been approved prior to the pay award for all staff in Bands 1-10 being agreed by the Managing Director in consultation with the Leader of the Council.

Separate approval was now required for this pay award to be applied to the Managing Director and Director posts.

The Leader of the Council, Councillor Caroline Reeves proposed, and the Deputy Leader of the Council, Councillor Fiona White seconded the following motion:

“That a pay award of 2% be approved for the Managing Director and the Director posts with effect from 1 July 2019 in accordance with the Council’s adopted Pay Policy Statement”.

Councillor Paul Spooner proposed, and Councillor George Potter seconded the following amendment:

“That the proposed pay award for the Corporate Management Team for 2019-20 be deferred for consideration at the next meeting of the Council on 23 July 2019”.

Following the debate on the amendment, it was put to a vote and was carried.

Having considered the substantive motion, the Council

RESOLVED: That the proposed pay award for the Corporate Management Team for 2019-20 be deferred for consideration at the next meeting of the Council on 23 July 2019.

CO18 COMMON SEAL

The Council

RESOLVED: That the Common Seal of the Council be affixed to any documents to give effect to any decisions taken by the Council at this meeting.

The meeting finished at 8.23 pm

Signed
Mayor

Date